



2018 Show Host Application

Must be postmarked by Friday, August 25, 2017

This application is for all GIPA membership schools that would like to be considered for hosting a GIPA contest during the 2018 season. All GIPA shows are in a prelims/finals format and will be offering percussion and winds competitive divisions. The following basic requirements will be evaluated when selecting contest sites.

- Contest Flow
- Minimum technology requirements can be met
- Gymnasium seating
- Equipment staging
- Exterior property for equipment trucks, buses and equipment loading/unloading
- Other considerations specific to the show site

Please review the contest host information below before applying to host a GIPA contest

The Executive Board will do our best to provide GIPA members and directors the best performance opportunities at all contests during the 2017 season

What do I need to know about hosting a GIPA contest?

1. Sponsorship Fee:

- The show host fee is \$300. **A deposit of \$150 is due with this application** and the balance is due on or before the show day. Checks are payable to Georgia Indoor Percussion Association. If you are not awarded a show, the deposit will be refunded to you.

2. Judges Fees:

- You may have up to 6 judges at your contest (2 GE, Music, Visual, Winds, Timing and Penalties). The show host will pay a local circuit judge \$350. The show host will pay a WGI, BOA, DCI trained judge \$400. This fee covers up to 40 performances in a day. GIPA will supply an additional \$50 supplement for each judge and cover any additional judges fees if there are more than 40 performances in a day.
- The show host will pay mileage at .32 per mile up to \$500 to all judges who drive to the show
- GIPA will pay for all judges hotel rooms
- GIPA will pay for air travel if a judge has to fly in

3. Judge Transportation:

- The contest host is responsible for transportation to and from the airport, hotel and contest site as needed.

4. Awards:

- The contest host must provide 1st, 2nd and 3rd place trophies or plaques for all competing classes
- Participation certificates will be provided by GIPA

5. Admission Prices:

- Ticket prices for all GIPA sponsored events is \$9.00 per person for a one day event. Children under 4 are free. *The 2018 ticket price is being reviewed and is still subject to increase prior to the start of the 2018 season. The show host keeps all ticket sales.*

6. Show Day Responsibilities:

- Events can start as early as 10am and end as late as 10pm
- Spaces for judges must be blocked off at the center of the bleachers both at the 5th row and top row
- Power supply must be provided at the front center and back center of the performance area
- Hospitality room provided for judges with food and drink
- Hospitality room provided for directors and staff with food and drink
- Concession stand available from the beginning to the end of the contest
- Parking for units (buses, vans, equipment trucks)
- Parking for spectators
- 2 tables setup for the tabulation and sound area. A power supply must be near both tables.
- Sound system with aux cable for the announcer to play music between ensembles
- The host should supply an announcer for the event. This person needs to be professional and familiar with announcing events. It is important that the announcer stick to the script and not improvise during the event.
- Critique room provided for judges and directors. A large class room, band room, chorus room, orchestra room or media center are ideal locations.
- Provide judges runner.
- All door posts must be removed between the warmup areas and performance venue.

7. Floor Damage:

- The timing and penalties judge will monitor the performance area and if any damage is done by a participating unit. Documentation will be provided to the unit director, contest sponsor and GIPA eBoard. Participating units will be responsible for damage to the performance area floor.

8. Contest Information Packets:

- The contest information packet must be submitted to GIPA no later than 3 weeks before the event. The packet should include information and maps that pertain to your show site. A template can be provided if requested.

9: Program:

- Contest hosts may produce a program for the event. One full page must be provided to GIPA to promote our organization. GIPA will provide artwork for all logos.

10. GIPA Logo:

- You must have permission to use our logo on t-shirts or other merchandise sold at the event.

11. Videotaping:

- Due to copyright laws, no person is allowed to videotape any performances. Each unit will receive a video pass and one person from that unit will be allowed to videotape in a designated area. Show hosts need to block off an area at the top of the bleachers for unit videotaping.
- Due to copyright laws, there is to be no selling of contest videos.
- GIPA may video any part of the event for educational purposes.
- The GIPA eBoard may need to have a unit videotaped for classification review.

12. The Process after a school is awarded a show:

- The host school needs to supply GIPA with a contact person. This can be a band director or a parent who is in charge of planning the event. The contact person and a GIPA eBoard member will be in direct contact throughout the planning phase, as well as, the day of the event. It is the responsibility of the GIPA eBoard member to make sure each show host is supplied with all necessary information to make the event run smoothly for the host and for GIPA.

13: Questions?

- If you have any questions before sending in your application or after you have been awarded a show, please contact GIPA at gipacircuit@gmail.com.

Directions:

1. Fill out the application completely. (Any incomplete applications will not be accepted.)
2. Please list your show date preferences in order of available dates with 1 being your first choice.
3. The Band Director, Principal, and Facilities Director/Athletic Director must sign the application agreeing that the school facilities are available on all dates applying for. Shows can start as early as 10am and run as late as 10pm, so please make sure there are no athletic events, musicals, plays, SAT tests, etc. that would interfere with the warmups, performance venue or contest flow.

School Name: _____

Address: _____

School Phone: _____ Director Cell Phone: _____

Director Email Address: _____

2018 GIPA Regular Season Show Schedule

Please mark the dates you have availability with 1 being your first choice:

_____ : February 3, 2018

_____ : February 17, 2018

_____ : February 24, 2018

_____ : March 17, 2018

_____ : March 24, 2018

Have you hosted a winterguard/indoor drumline contest before? If yes, what and when?

List any other pageantry events your organization has hosted:

List the amount of seats your gymnasium seats on the spectator side: _____

Are all bars removable between all warmup areas and the performance venue: _____

Is the performance area a minimum of 65'x100'? _____ Is the minimum performance measured with or without the back bleachers pulled out?

Will your school be under construction during the 2018 season? _____

Describe your outside warmup area:

Do you have atleast 2 indoor warmup areas? _____

Describe the loading and unloading areas. Will equipment trucks have to move after being unloaded or can they stay in one spot for the entire day?

Does your school have Wi-Fi available to the GIPA event coordinator and tabulation? _____

I, _____, do hereby guarantee that the contest dates submitted have been cleared on the school calendar by the principal and athletic director/facilities director. I understand that if the date awarded has to be changed, it will affect all GIPA contest hosts and scheduling for the 2018 season.

Band Director: _____ Date: _____

Principal: _____ Date: _____

Athletic Director: _____ Date: _____

This application and deposit of \$150 must be postmarked by Friday, August 25, 2017.

Please feel free to attach any pictures or other information that will help the GIPA eBoard evaluate your application.

Send the last 2 pages of this completed application and your show host deposit of \$150 payable to Georgia Indoor Percussion Association to:

GIPA

Attn: Mark Kapral

1308 Craftsman Street

Johns Creek, GA 30097

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